



## DONATION REQUEST FORM

*While we would love to be able to donate to every cause, the reality of business life is that we receive numerous requests each month and we're simply unable to fulfill every one. We donate thousands of dollars to charitable causes each year, and we do our best to help the local causes that are near and dear to us and our regular customers. If you would like your cause to be considered for a donation, please complete and submit this form. We will respond to each request in a timely manner. Thank you.*

Your Organization's Name \_\_\_\_\_ Address \_\_\_\_\_

Contact Person's Name \_\_\_\_\_ Ph.# \_\_\_\_\_ Email \_\_\_\_\_

Organization's Tax ID Number (if applicable) \_\_\_\_\_

Please describe the charity for which you are requesting a donation? (name of event, location, time, etc.)

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How many people are expected to attend your event/be aware of this donation? \_\_\_\_\_

Approximately how many people will benefit from this event? \_\_\_\_\_

How does your charity promote wellness, mind/body/spirit health, and/or community development?

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Do Scott or Julia Theisen or any member of the Body and Soul team participate in your organization?  
(If so, please specify) \_\_\_\_\_

How many times per month do you or your organization receive services or shop at *Body & Soul*?

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Deadline for a response from *Body & Soul* in order to be included in promotional materials \_\_\_\_\_

Date by which you would need the donation ready for pick up \_\_\_\_\_

Date of this request \_\_\_\_\_

Anything else we need to know? \_\_\_\_\_

**PLEASE RETURN COMPLETED FORM TO:**  
Body & Soul Downtown SpaSalon  
700 Locust Street - Roshek Building  
(563) 584-9000